

AN EVENT

Access Analytic's Lunch & Learn Series:

Maximising your Excel Productivity!

Get more done in less time!

If you've been using Excel for a while, you'll have found that every so often you discover new little things that make your life sooooo much easier and save enormous amounts of time.

We know exactly what you mean so we've put a whole bunch of these tips together into one short Lunch & Learn session.

- Excel® 2007: new shortcuts & features
- Timesaving mouse & keyboard combinations
- Control & Shift key secrets
- Clever ways to use range names that simplify formulas and ensure reliability
- Using conditional formatting to create powerful visualisations
- Using data summarisation to improve readability and usability

Who Should Attend?

This event will provide a plain-English, non-technical overview of many great ideas and concepts. It's perfect for all Excel® users.

So long as you know your rows from your columns, you'll come away buzzing with ideas about how you can use Excel® better!



Wyn Hopkins
Senior Business Analyst

- ACA
- *Certified Excel Expert*
- *Blue Chip Experience:*
PwC
Chevron
HBOS
Barclays

Wyn has spent the last 10 years creating spreadsheet solutions for many of the world's leading companies.

Now based in Perth, he specialises in providing business analyst services to clients in Oil and Gas, Financial Services and Property.

Who we are

Access Analytic provides business analyst tools and services to companies that value financial expertise and need to make decisions with confidence.

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